

NYSAFLT Annual Conference - General Information

NEW YORK STATE ASSOCIATION OF FOREIGN LANGUAGE TEACHERS, INC.

NYSAFLT is the undisputed leader of activities supporting world language teaching and learning in New York State and is a driving force in the profession. The NYSAFLT Annual Conference is only one of many activities and functions sponsored by NYSAFLT, alone or in conjunction with regional and other statewide organizations. Regional workshops and conferences, the NYSAFLT Summer Institute, webinars, and other events all contribute to meeting the needs of our members. NYSAFLT keeps its members abreast of the latest events and teaching techniques through its listserv, webinars, website, the Language Association Journal and the NYSAFLT News. It provides job information with its placement service and works to further world language education through its board of directors, standing committees, and ongoing work with the New York State Education Department. The Annual Conference, held each fall, is comprised of two full days of discussions, workshops, exhibits, speeches, and awards, which reflect the general trends, interests, and needs of the world language teachers of New York State.

PRE-REGISTRATION AND CONFIRMATION

You may pre-register for the conference online with the registration form available at <http://nysaft.org/annual-conference/>. Please note cut-off dates, the fee schedule and refund information on the registration form. Confirmation of conference registration will be made by email only to the email address you provide on your form. If you do not receive a confirmation email, it may be in your spam folder. If you are unable to locate our confirmation email, let us know and we'll resend it.

ARRIVAL and CONFERENCE CHECK-IN

Conference materials (programs, badges, banquet tickets) will be pre-packaged for those participants who have pre-registered and will be available at the conference registration desk on the mezzanine level of the Rochester Riverside Hotel. The registration booth will be open during the Annual Conference from 7:30 a.m. to 5:30 p.m. on Friday and Saturday.

HOTEL REGISTRATION

Reservations for the Saratoga Hilton are made separately using the hotel reservation link available at <http://nysaft.org/annual-conference/>. You are encouraged to make your room reservations as early as possible. Please note the **hotel registration cut-off date of October 1, 2018**. In order to receive the NYSAFLT conference rate at the hotel, you must use the hotel registration link provided on our website. Rooms will not be ready for check-in until after 4:00 p.m. and check-out is at 12:00 p.m. If you are arriving before check-in on Friday, luggage may be stored with the hotel.

MEAL INFORMATION

- **Breakfast will be on your own. There is a restaurant in the hotel lobby.**
- **Lunch will be included in conference registration Friday and Saturday.**
- **Friday banquet tickets can be purchased with conference registration. Check online or with the hotel concierge for information regarding other local options.**

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CONFERENCE OVERVIEW:

The Annual Conference will run from Friday morning 8:30 a.m. through Saturday afternoon 5:30 p.m.:

- **Three-hour, ticketed workshops** are scheduled for Friday only, 8:30–11:30 a.m. A separate fee applies.
- **Regular 60-minute sessions** begin Friday afternoon. There are three 60-minute session time slots on Friday and four on Saturday. (Seven total, which has not changed from previous years.)
- **The General Session, Annual Business Meeting, and Keynote Address** will be held Saturday morning from 10:00–11:00 a.m.
- **Exhibits:** The exhibit hall will be open Friday afternoon and (new this year) will only be open in the morning on Saturday.
- **Recognitions of the year's scholarship, grant, and award winners** will take place during Friday's lunch.
- Our **Annual Awards Banquet** will be held Friday evening.
- Our **Service Award Luncheon** will be Saturday.

BADGES

Attendees at the conference are asked to **WEAR THEIR BADGES AT ALL TIMES**. You will not be permitted to attend workshops or enter the exhibit hall without your name badge.

SCHEDULE AND LOCATIONS

All workshops and sessions, unless otherwise noted, will be held in the Saratoga Hilton and City Center. The schedule will be determined prior to the Annual Conference and will be posted at <http://nysaflt.org/annual-conference> as soon as it is available. Please note: once scheduled, the listing of workshops and sessions is **subject to change**. All attendees are asked to be at sessions and workshops on time and to remain until the end. Please silence your cell phone while in workshops.

EXHIBITS

Exhibitors are present for consultation and to demonstrate and/or sell their materials, which include texts, journals, digital media, literature, games, fundraisers, realia, travel services, and more. Most exhibitors accept cash, checks, or credit cards. The grand opening of the exhibit hall will be after Session A, 1:30– 2:15 p.m. on Friday, followed by our traditional wine and cheese hour Friday evening 4:45–5:30 p.m. On Saturday, the exhibit hall will be open 8:30–11:30 a.m. Participants will have ample opportunity to examine a variety of materials. Raffles for valuable prizes will be held in the exhibit hall.

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PROFESSIONAL DEVELOPMENT CREDIT

NYS AFLT is an approved Sponsor of Continuing Teacher and Leader Education (CTLE) pursuant to Section 80-6 of the Regulations of the Commissioner of Education, beginning July 1, 2016 and ending June 30, 2021, CTLE Identification number: 23167. Upon request and at the demonstration of signature evidence, NYS AFLT provides a certificate of attendance to conference participants. The certificate verifies a participant's attendance at the indicated sessions and may reflect any and/or all of the possibilities noted below. To qualify for the certificate, participants must attend all sessions noted on a given line and receive official signatures for each of the sessions.

- Friday three-hour ticketed workshops 3 hours
- Opening session, keynote address, and annual business meeting 1 hours
- Friday and Saturday regular sessions A, B, C, D, E, F, G and H 1 hour each

Participants who choose to submit the certificate of attendance to their local school district for professional development credit must refer to their district guidelines for acceptance of PD hours and granting of credit. Contact NYS AFLT Headquarters at info@nysaflt.org for more information. The official signature form will be in the packet of materials that you receive at the conference. Certificates may be obtained at the NYS AFLT Hospitality desk prior to departure.

DIRECTIONS AND PARKING

Parking directly behind the Hilton in the Hilton lot is paid parking. Across the street from that lot (also behind the Hilton and City Center) is a free public lot.